

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
Administration Committee Minutes
April 1, 2004

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE ADMINISTRATION COMMITTEE. AUDIO CASSETTE TAPES OF THE MEETING ARE AVAILABLE FOR LISTENING IN SCAG'S OFFICE.

The Administration Committee of the Southern California Association of Governments held its meeting at the SCAG Offices, 818 W. 7th Street, 12th Floor, Los Angeles, CA 90017. The meeting was called to order by the Chairperson, Mayor Richard Dixon, City of Lake Forest. There was a quorum.

1.0 CALL TO ORDER

Chairman Richard Dixon called the meeting to order at 9:09 a.m.

Committee Members Present:

| | |
|------------------------------|--------------------------|
| Mayor William Alexander | City of Rancho Cucamonga |
| Mayor Pro-Tem Harry Baldwin | City of San Gabriel |
| Councilmember Ron Bates | City of Los Alamitos |
| Mayor Richard Dixon | City of Lake Forest |
| Councilmember Alta Duke | City of La Palma |
| Mayor Lee Ann Garcia | City of Grand Terrace |
| Mayor Pro-Tem Sandy Jacobs | City of El Segundo |
| Supervisor Hank Kuiper | County of Imperial |
| Mayor Ron Loveridge | City of Riverside |
| Councilmember Keith McCarthy | City of Downey |
| Councilmember Pam O'Connor | City of Santa Monica |
| Councilmember Bev Perry | City of Brea |
| Mayor Pro-Tem Greg Pettis | City of Cathedral City |
| Mayor Pro Tem Bea Proo | City of Pico Rivera |
| Mayor Ron Roberts | City of Temecula |
| Councilmember Sidney Tyler | City of Pasadena |
| Councilmember Toni Young | City of Port Hueneme |
| Councilmember Bob Yousefian | City of Glendale |

Committee Members Absent:

| | |
|-------------------------------|-------------------|
| Mayor Pro-Tem Mike Dispenza | City of Palmdale |
| Supervisor Judy Mikels | County of Ventura |
| Councilmember Dennis Washburn | City of Calabasas |

Staff Present:

| | |
|----------------|---------------------------|
| Bert Becker | Chief Financial Officer |
| Ed Paul | Internal Auditor |
| Charlie Wagner | Acting Manager of Finance |

Others Present:

| | |
|-----------------|--------------|
| Zahi Faranesh | SCAG |
| Janet Henderson | SCAG |
| David Huang | SCAG |
| Ed Jones | SCAG Liaison |

Others Present (Cont'd)

| | |
|--------------------|----------|
| David Sosa | Caltrans |
| Jacki Bacharach | SBCCOG |
| Eric Carlson | MTA |
| Jen Jaroski | CHS |
| Richard Marcus | OCTA |
| Catherine McMillan | CVAG |
| Ty Schuiling | SANBAG |

2.0 PUBLIC COMMENT PERIOD

None

3.0 CONSENT CALENDAR

The Consent Calendar was MOVED (Councilmember Bev Perry), SECONDED (Mayor Pro-Tem Greg Pettis) and UNANIMOUSLY APPROVED.

3.1 Approval Items

3.1.1 Approval of March 4, 2004 Minutes

3.1.2 Approve Proposed Date, Location & Budget For SCAG's 2004 Retreat

3.2 Receive & File

3.2.1 Contracts & PO's between \$5,000-\$25,000

3.2.2 Conflict of Interest Listing

3.2.3 Summary of Key Issues and Actions Taken by the Policy Committees in February

4.0 ACTION ITEMS

4.1 Administration Committee Report

4.1.1 Proposed Sublease – Eastside of The 9th Floor Space

This item was MOVED (Councilmember Bev Perry), SECONDED (Mayor Ron Roberts) and UNANIMOUSLY APPROVED.

4.1.2 Report From By-Laws Committee

Mayor Richard Dixon, Chair, presented an overview of recommended changes to the by-laws.

With respect to district elections, Mayor Richard Dixon stated that this item was addressed in great detail and the conclusion is to allow cities, within a district, to call a meeting at a place, date and time that is mutually convenient for them, hold that meeting to elect their representative and transmit the results of that meeting to the Subregion who, in turn, will transmit those results to SCAG.

Bev Perry suggested that the document should specify “member” cities as those allowed to vote.

It was MOVED (Councilmember Bev Perry), SECONDED (Councilmember Ron Bates) and UNANIMOUSLY APPROVED to include the alternative language.

Councilmember Llewellyn Miller raised concern with conducting an election at a single point and time and space.

Councilmember Debbie Cook recommended that for the election, each City Council vote at their council meetings and then report that result to SCAG.

Councilmember Susan Longville stated that she is in favor of having cities within a district have a meeting at a specific time and place so the decision is not made in isolation.

Councilmember Lawrence Dale stated that he concurs with each City Council scheduling votes to take place at their regular meetings.

Councilmember Bob Yousefian made an alternate motion to take the errata by-laws and insert “member” City Council and leave the method up to the local agencies on how they hold their elections. There being no Second, the motion failed.

It was MOVED (Councilmember Toni Young), SECONDED (Councilmember Hank Kuiper) and UNANIMOUSLY APPROVED to amend B1 to read “For purposes of this subsection a quorum shall be recorded votes from at least 2/3 of the member cities of each district”.

It was MOVED (Councilmember Toni Young), SECONDED (Councilmember Bev Perry) and UNANIMOUSLY APPROVED the clean up language in the 2nd Errata.

It was MOVED (Councilmember Bev Perry), SECONDED (Councilmember Bates) and APPROVED (Objections: Mayor William Alexander, Mayor Ron Loveridge, and Councilmember Bob Yousefian) to approve the by-laws.

5.0 INFORMATION ITEMS

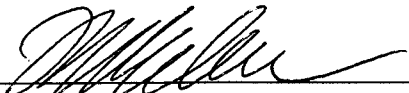
5.1 Monthly Financial Report

6.0 FUTURE AGENDA ITEMS

7.0 ANNOUNCEMENTS

8.0 ADJOURNMENT

Chairman Richard Dixon adjourned the meeting at 10:07 a.m.



Bert Becker, Chief Financial Officer
Staff to the Administration Committee